

Privacy Policy

Data Protection

You will no doubt have heard of data legislation, in particular the Data Protection Act 2018 and GDPR (the General Data Protection Regulation), which came into force on Friday 25 May 2018.

We would like to explain to you how Proactive Young People Community Interest Company (PYPCIC) deals with personal data.

Under GDPR all data controllers, including the PYPCIC, must have a Lawful Basis for processing Personal Data. The six bases are: Consent, Contractual, Legal Obligation, Vital Interests, Public Tasks and Legitimate Interests. The ICO states that it is the responsibility of the individual organisation to decide on which bases to process data.

Having undertaken a thorough review and audit of the data we hold and the way in which we process it, PYPCIC believes that all of the data held relating to our community is processed under three bases, namely Legal Obligation, Contractual and/or Legitimate Interests. For data protection purposes we consider our community to include: prospective, current and former students, prospective, current and former parents and prospective, current and former partner school / college staff.

Due to the nature of the existing relationship we have with you, our interpretation is that we can lawfully process your information under the three bases mentioned above. We have conducted, as recommended by the ICO, a Legitimate Interests Assessment (LIA) to support this decision. Our LIA will be kept under regular review.

Please be assured that we will treat your data with the utmost integrity, respect and confidentiality. Your personal data will be stored and used in accordance with our updated Privacy Notices, which reflect the new regulation.

The Privacy Notice for Staff and Volunteers is available in the Staff Handbook.

Our communications with you will be conducted in the least intrusive way possible and only in ways that you would reasonably expect, as additionally outlined in our privacy notices. Where we process children's data we take extra care to ensure we protect their interests.

In addition, please be aware that you can opt out of receiving non-legal or non-contractual communications at any time by contacting us by email, telephone or by letter. As follows:

Email: nicholas@proactiveeducation.co.uk

Telephone: 07843 561879

Post: Nicholas Brosnan, Proactive Unit 7, Bernhard Nurseries, The Straight Mile, Rugby, Warwickshire. CV23 9QQ.

If you have any questions relating to this, or would like to see our Data Protection Policy, please do not hesitate to contact Nicholas Brosnan – Director.